

WIC and Senior
Farmers' Market Nutrition Program

**Farmer and Market Manager
Handbook**



California
Department of Public Health
Department of Food and Agriculture

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State of California—Health and Human Services Agency
California Department of Public Health



MARK B HORTON, MD, MSPH
Director

EDMUND G. BROWN JR.
Governor

February 1, 2011

Dear Certified Producer and Market Manager,

Thank you for your interest in the Women, Infants, and Children (WIC) and Senior Farmers' Market Nutrition Programs (FMNP). FMNP is funded by the U.S. Department of Agriculture (USDA) to provide fresh fruits and vegetables to low-income families, seniors and to support small farmers.

In California, the WIC FMNP and Senior FMNP are jointly administered by the California Department of Public Health WIC Program (CDPH) and the California Department of Food and Agriculture (CDFA). The FMNP runs seasonally from May 1 through November 30 every year pending availability of USDA funds.

Program Impact

In 2010, thousands of low-income families and seniors were able to purchase fresh produce from local farmers' markets through these two programs. In 2010, the WIC FMNP program brought \$2 million dollars to the local farmers; while the Senior FMNP program generated \$800,000 dollars to help the hard-working farmers and sustain the local economy during the tough economic climate in California. To date, we have 1100 farmers and 435 markets authorized to accept the WIC and Senior Farmers' Market checks in California.

Farmer and Market Manager Applications

We accept FMNP applications each year between **March 1 and September 30**. Applicants must meet eligibility criteria and agree to follow program rules and requirements in this ***Farmer and Market Manager Handbook***. To apply, simply fill out the Farmer-Vendor Application & Agreement and/ or Market Manager Application & Agreement completely and return by mail to:

CDPH-WIC
FMNP
3901 Lennane Drive
Sacramento, CA 95834

Faxed or emailed applications will not be processed. An approved application serves as a legal agreement between the applicant and the State WIC/Senior

Programs. Remember to read, understand and agree to the rules and requirements governing both programs as outlined in this handbook.

Authorization Requirements

In California, both a farmers' market and a farmer must be authorized separately prior to accepting WIC and Senior Farmers' Market checks at a market. Farmer-Vendors who are authorized may accept WIC /Senior FMNP checks at one or multiple markets as long as the markets where they sell are also WIC authorized. Farmers may not accept checks without a WIC Farmer-Vendor identification number (WIC ID #). All FMNP checks must have the unique 6-digit WIC ID number written or stamped on the face of each check before they can be cashed or deposited at a bank. PLEASE DO NOT CASH OR DEPOSIT A CHECK WITHOUT A VALID WIC ID NUMBER.

Important Highlights for 2011

The Farmer and Market Manager handbook has been revised to include the following:

- Only first-time applicants (Farmer-Vendors and Market Managers) are required to attend a **mandatory** interactive training on FMNP requirements.
- All other applicants may fulfill the training requirement by reviewing the program updates, newsletters and announcements available through the State websites, emails and other printed materials.
- All applications and agreements, if authorized, are valid for **3 years**.
- Farmers do not need to send a copy of their Certified Producer's Certificate to the State WIC office. The Market Manager signs Section 4 of the Farmer-Vendor Application and Agreement and assumes responsibility for the accuracy of the farmer's information.

If you have questions about the WIC/Senior Farmers' Market Nutrition Programs, please contact the Farmer-Vendor Information line at 916-928-8513. We look forward to serving you in 2011.

Sincerely,



Irene Ng, MS
Farmers' Market Nutrition Program Coordinator
California Department of Public Health WIC Program

A. About the Farmers' Market Nutrition Programs

WIC Program



WIC is a federally-funded health and nutrition program for women, infants, and children. WIC helps families by providing food assistance coupons or checks to buy nutritious supplemental foods from WIC-authorized vendors providing nutrition education and healthcare services to improve overall health outcomes. To qualify, participants must meet the federal income guidelines and be pregnant, new mothers, infants or children under age five.

Eligible WIC participants may also qualify for WIC FMNP benefits during the farmers' market season (May – November) each year. Each eligible WIC family will receive five (5) \$4 checks (\$20 worth) for purchase of fresh, nutritious and locally-grown produce at WIC-authorized farmers' markets. However, due to limited funding and supply of FMNP checks, not all eligible WIC participants will receive FMNP benefits.

Senior Program

The Senior FMNP (SFMNP) is available to low-income seniors who are at least 60 years old and who have household incomes of not more than 185% of the federal poverty income guidelines. Seniors participating in another means-tested program are eligible for the SFMNP.



Senior checks come in \$2 denominations. Each eligible senior will receive ten (10) \$2 checks (worth \$20) for the purchase of fresh, locally grown, nutritious fruits, vegetables, cut herbs and raw, unprocessed honey.

B. Farmer-Vendor Eligibility



Farmers or growers who sell fresh, locally-grown produce directly to consumers at Certified Farmers' Markets (CFM) in California are eligible to participate in the WIC and Senior FMNP programs.

Who qualifies for the programs?

1. Certified growers/farmers with a valid Producer's Certificate from the local County Agricultural Commissioner's office, or
2. Certified Producers who sell locally-grown, fresh, unprocessed fruits, vegetables and cut edible herbs, or
3. Certified Beekeepers/Producers who sell locally-produced, raw unprocessed honey (SFMNP only)
4. Certified Producers who sell at one or more WIC-authorized markets accessible to local WIC agencies and/or Senior Area Agencies on Aging.

Who does not qualify?

1. A wholesale or retail farmer who does not grow his/her own produce.
2. A farmer who sells only at non-certified farmers' markets, such as:
 - flea markets
 - roadside stands
 - U-Pick locations
 - own ranch
 - through Community Supported Agriculture (CSA) or harvest box
3. Owners and managers of grocery stores or supermarkets.
4. A farmer who has been suspended or disqualified from the program within the last 2 years by the State WIC Program, California Department of Public Health (CDPH), California Department of Food and Agriculture (CDFA) and/or by the County.

C. Farmer-Vendor Authorization Process

Farmer-Vendors who meet the eligibility criteria may apply to participate in the WIC and Senior FMNP Programs.

1. How to Apply

- a. Complete a Farmer-Vendor Application & Agreement Form (see sample in Appendix A)
- b. Obtain a signature from a WIC-authorized Market Manager to verify that you have a valid Producer's Certificate from the local County Agricultural Commissioner's office. For a list of WIC-authorized markets, please visit the WIC website www.wicworks.ca.gov.

- c. Submit your completed and signed application by mail to the following address:

CDPH-WIC
FMNP
3901 Lennane Drive
Sacramento, CA 95834



2. **Farmer-Vendor Training**

The training requirement differs for farmers in the first year of application or those who are new to the program and for returning farmers.

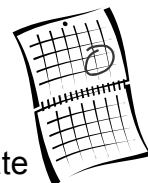
- a. **First-time farmers** must attend and complete a 2-hour interactive training, which may be conducted via an in-person session, a webinar, or video conferencing. Trainings may be conducted either by a State staff, local WIC agency staff or a WIC-authorized Market Manager.

Please check www.wicworks.ca.gov for a list of WIC-authorized Markets and local WIC agency staff persons who may be able to conduct one-on-one training on FMNP procedures.

- b. **Returning farmers** who have previously been authorized to participate in the program may fulfill the annual training requirements by reviewing the handbook, newsletters and announcements made available through the State website, emails and other printed materials.

3. **Farmer-Vendor Application & Approval**

It takes about 10 – 15 days for an application to be processed by the State WIC office. Applications with incomplete or missing information, such as missing signatures, Producer's Certificate expiration date, and market locations will not be processed. Once a Farmer-Vendor Application and Agreement form is reviewed and approved, a Welcome Packet containing the following will be mailed:



- a. A Letter of Notification with the farmer's 6-digit WIC Farmer-Vendor identification number and terms of agreement. *Do not share your WIC ID number with an unauthorized person or personnel.*

Returning farmers will get his/her WIC ID number renewed and reactivated for a new season.

- b. Authorized FMNP signs (2 copies). The “**WIC and Senior Farmers’ Market Checks Welcome**” sign shown below must be posted prominently at your farm stall(s) at all WIC authorized Farmers’ Markets where WIC/Senior checks are accepted.



Posting the sign complies with the FMNP program requirements and lets participants know that they can use their WIC and Senior FMNP checks at your farm stall. The sign must be posted during market hours and during the program season, from May 1 to November 30. Failure to comply may be subject to sanctions.



- c. For NEW Farmer-Vendors only – in addition to the above, you will also receive ONE rubber stamp imprinted with a 6-digit Farmer-Vendor identification number separately from the State’s contractor, within 4-6 weeks from the date of approval.

The stamp will be provided only ONCE during the first year of application. The stamp can be reused during your authorization period as long as you continue to farm, be in good standing with the State and seek timely reauthorization every 3 years.

The State will not replace lost or stolen rubber stamps.

If more than one rubber stamp is needed due to business needs, you as the farmer owner may produce additional stamps at your own expense. Please keep the rubber stamp in a safe and secured location and safeguard it from theft or fraud.

Returning Farmer-Vendors will not receive a new rubber stamp.

Important Note: Do not accept any FMNP checks until you receive the letter of notification from the State that your application is approved.

4. Farmer-Vendor Terms and Agreement

a. The authorized Farmer-Vendor shall:

- i. accept and redeem FMNP checks only after you are authorized by the WIC FMNP.
- ii. accept checks only at WIC-authorized Certified Farmers' Markets.
- iii. accept FMNP checks within the dates of their validity and submit checks for payment within the allowable time period established by the State.
- iv. mark each transacted check with a Farmer-Vendor WIC identification number prior to cashing or depositing into banks.
- v. assure that FMNP checks are redeemed only for eligible foods grown within the California borders.
- vi. provide eligible foods at the current price or less than the current price charged to other customers.
- vii. accept training on FMNP procedures and provide training to farmers and employees with FMNP responsibilities on such procedures.
- viii. be accountable for actions of farmers or employees in check handling and processing.
- ix. agree to be monitored for compliance with FMNP requirements, both overtly and covertly.
- x. provide access and cooperate with State and Local Agency FMNP representatives when being monitored for compliance with program procedures and requirements.
- xi. agree to reimburse the California WIC Program for any checks transacted in violation of program requirements.
- xii. comply with the nondiscrimination provisions of USDA regulations;
 - Federal law prohibits discrimination against customers based on race, color, national origin, sex, age, or disability; Offer FMNP/SFMNP and WIC participants or their proxies the same courtesies as other customers.

- xiii. notify the State agency if any farmer or farmers' market ceases operation prior to the end of the authorization period.
- xiv. handle the WIC FMNP/SFMNP checks as CASH. Checks should be stored in a secure, locked location. Lost or stolen checks will not be replaced.
- xv. understand that the State may deny payment and demand reimbursement for any improperly redeemed checks, eg. checks redeemed prior to authorization, checks accepted for non-eligible foods, etc.
- xvi. prominently display the "**WIC and Senior Farmers' Market Checks Welcome**" sign at the point of sale or at your farm stalls so WIC and Senior participants can identify you as an approved Farmer-Vendor.
- xvii. void a check by marking the check "VOID".

b. The authorized Farmer-Vendor shall not:

- i. collect sales tax on FMNP check purchases.
- ii. seek restitution from FMNP recipients for checks not paid by the State agency.
- iii. issue cash change for purchases that are in an amount less than the value of the FMNP coupon(s).
- iv. accept and exchange FMNP checks for cash.
- v. accept WIC FMNP checks for non-eligible foods.
- vi. charge more or levy a surcharge for participants who use the FMNP checks.
- vii. accept out-of-state FMNP checks or checks that are not recognized as California WIC or Senior FMNP checks. These checks are not honored by banks in California.
- viii. commit fraud or abuse of the FMNP Programs.
- ix. participate in the FMNP if you are sanctioned or disqualified by the State or County.
- x. accept checks that are canceled, marked VOID, or appear to be reproduced or tampered with.

- c. Either the State agency or the farmer may terminate the agreement for any reason after providing 10 days of advanced written notification.
- d. The State agency may disqualify a market and/or a farmer for program abuse with a minimum of 10 days of advanced written notification.
 - A farmer that commits fraud or engages in other illegal activity is liable to prosecution under applicable Federal or State laws.
 - If you suspect any type of abuse, do not accept the check and contact the Market Manager or State WIC Program staff immediately.
- e. The State agency may deny payment and seek repayment from the farmer, farmers' market or any entities for improperly redeemed FMNP checks.
- f. The Farmer-Vendor has the right of appeal to the WIC program or CDFA within 30 days of receiving written notice regarding denial of application to participate, imposing of a sanction or denied payment from the WIC or Senior FMNP. Expiration of a contract or agreement shall not be subject to appeal through the WIC FMNP State agency.

To appeal, please contact the State WIC Program at 916-928-8513 or email wicfmnp@cdph.ca.gov.

5. *Approved Produce List*

Fresh, locally-grown and unprepared fruits, vegetables and fresh cut herbs are allowed for purchase with FMNP checks. Raw unprocessed honey may only be purchased with Senior FMNP checks. Eligible foods may not be processed or prepared beyond their natural state except for usual harvesting and cleaning processes. Eligible foods are limited to produce grown within the California borders.



Below is a summary of WIC and Senior eligible foods.

	Can buy	Cannot buy
WIC FMNP Checks (\$4)	All fresh, unprocessed, locally-grown fruits, vegetables and cut edible herbs.	Honey, meat, seafood, cheese, milk, nuts, seeds, eggs, baked goods, flowers, maple syrups, and dried fruit, including raisins.
Senior FMNP Checks (\$2)	All fresh, unprocessed, locally-grown fruits, vegetables, cut edible herbs, and raw unprocessed honey.	Meat, seafood, cheese, milk, nuts, seeds, eggs, baked goods, flowers, maple syrups, and dried fruit, including raisins.

See the FMNP Approved Produce List in Appendix C for details.

6. Approved Honey List



Allowable Forms of Honey	Description
Comb Honey	Honey that comes exactly as it was produced in the hive.
Cut Comb Honey	Liquid honey that may have added chunks of honey in the jar.
Liquid Honey	Honey that is 100 percent pure, is free of visible crystals and has been extracted directly from the honey comb.
Naturally Crystallized Honey	Honey that is spontaneously crystallized.
Kosher/Wild/Organic Honey	100 percent pure, conventionally produced honey which is free of chemicals, drugs and antibiotics.
Honey Sticks	Liquid honey in a straw. Unflavored variety only.
Unallowable Forms of Honey	Description
Whipped/Sugared/Creamed Honey	Honey that has been whipped into a crystallized state.
Dried Honey	Honey that has been dehydrated and mixed with other ingredients.
Flavored/Fruited Honey	Honey that has fruit, coloring or flavoring added.
Pasteurized Honey	Liquid honey that has been heated to a very high temperature.
Infused Honey	Honey that has flavors of herbs, spices or peels added.

Important Note: Assure that all workers, employees and individuals who handle WIC and Senior checks at farmers' markets are aware of the above eligible and non-eligible foods.

D. WIC and Senior FMNP Checks

This proof is submitted for your review and approval. It is supplied for content, layout, and version review and does not reflect paper or ink match. Please review your proof carefully.

CALIFORNIA WIC
WOMEN, INFANTS & CHILDREN

Farmers' Market Nutrition Program 750- XXXXXXXXXX

90-1342
1211

First Day to Use: **May 1, 2010** Last Day to Use: **Nov. 30, 2010** SecureScan® - 15 (r. 5)

\$4 Four Dollars

No Change Given

Pay to the order of: **WIC-Authorized Farmer**

Farmer Vendor WIC ID number:

Good only for fresh fruits, vegetables, and cut herbs.
Good only at WIC-Authorized Farmers' Markets, not valid at grocery stores.

Last day to deposit check: **December 31, 2010**

Lost or stolen checks will not be replaced. Check is payable through the California State Treasurer's Office.

VOID

51 49 47 45 43 41 39 37 35 33 31 29 27 25 23 21 19 17 15 13 11 9 7 5 3 1

This proof is submitted for your review and approval. It is supplied for content, layout, and version review and does not reflect paper or ink match. Please review your proof carefully.

STATE OF CALIFORNIA
2010 SENIOR FARMERS' MARKET NUTRITION PROGRAM
CHECK 786- XXXXXXXXXX

90-1342
1211

- GOOD FROM MAY 1 THROUGH NOVEMBER 30, 2010.
- Good ONLY AT California Certified Farmers' Markets APPROVED by WIC.
- Good ONLY to buy FRESH fruit, vegetables, honey and cut fresh herbs.
- VÁLIDO DEL 1 DE MAYO AL 30 DE NOVIEMBRE 2010.
- Válido SOLO en los mercados de los Granjeros de California APROBADOS por WIC.
- Válido SOLO para comprar frutas, verduras, miel y hierbas frescas.

Farmers: Validate by stamping your 6-digit Certificate number.

PAY EXACTLY \$2.00
No Change Given
No Valido Por Dinero
Payable through the California State Treasurer's Office, Sacramento.

VOID

NOT VALID AT GROCERY STORES
NO VÁLIDO EN TIENDAS DE COMIDA

SecureScan® - 15 (r. 5) CALIFORNIA DEPARTMENT OF FOOD & AGRICULTURE

Market Manager or Farmer must deposit by December 31, 2010.

51 49 47 45 43 41 39 37 35 33 31 29 27 25 23 21 19 17 15 13 11 9 7 5 3 1

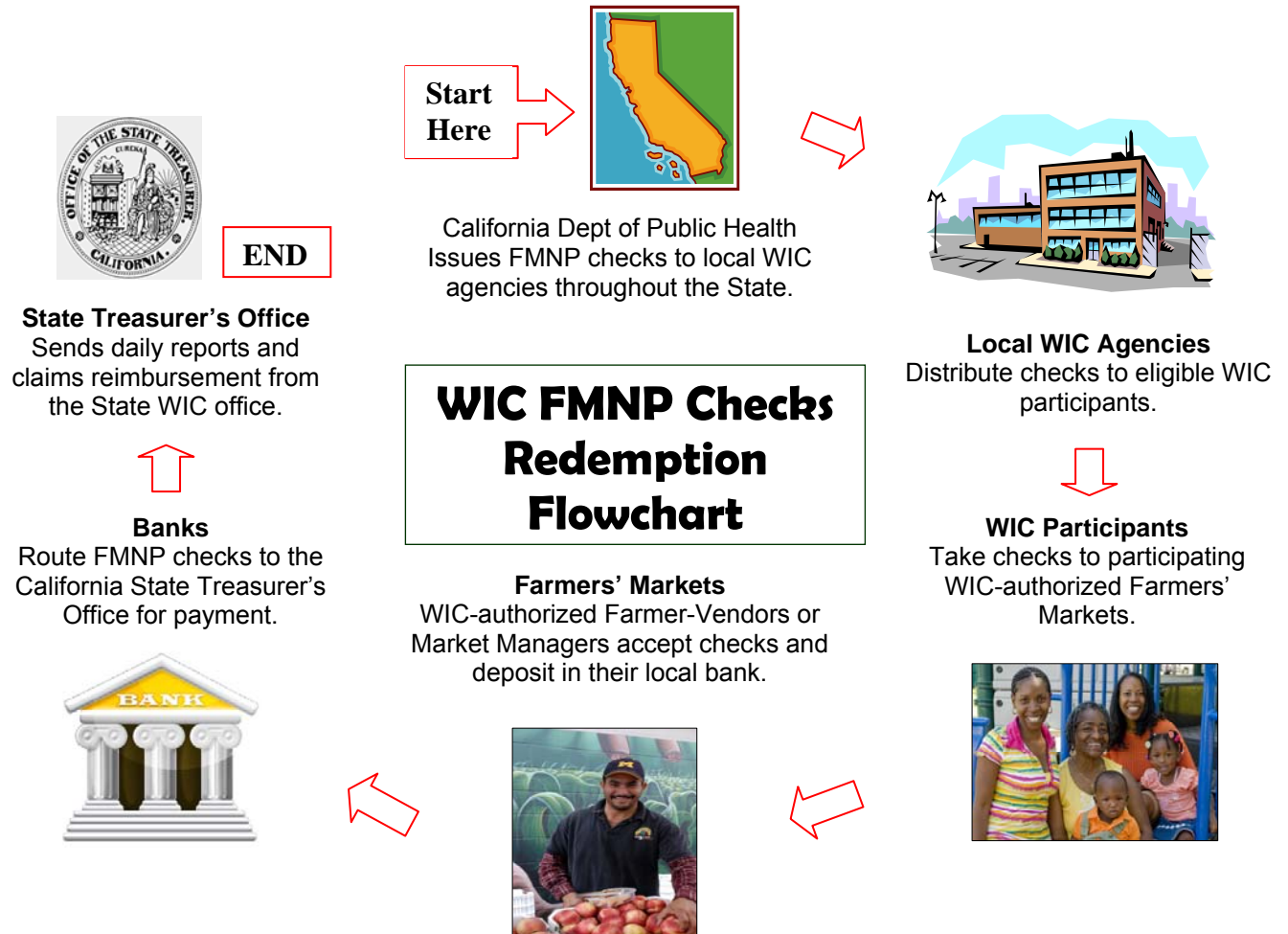
1. Check Handling Process

All FMNP checks must be handled like cash, lost or stolen checks are not replaceable. If you suspect abuse, please report it to the Market Manager or the State WIC office.

- Stamp or handwrite your unique WIC farmer-vendor ID number in the white box on the front of each check. Do not leave the white box blank.
- Only your authorized 6-digit WIC ID number should be used. Do not use your Producer's Certificate number assigned by the County Agricultural Commissioner.
- Sign or endorse the back of all FMNP checks prior to depositing into the bank. To void a check, mark the check as "VOID".
- Deposit all FMNP checks by **December 31.**

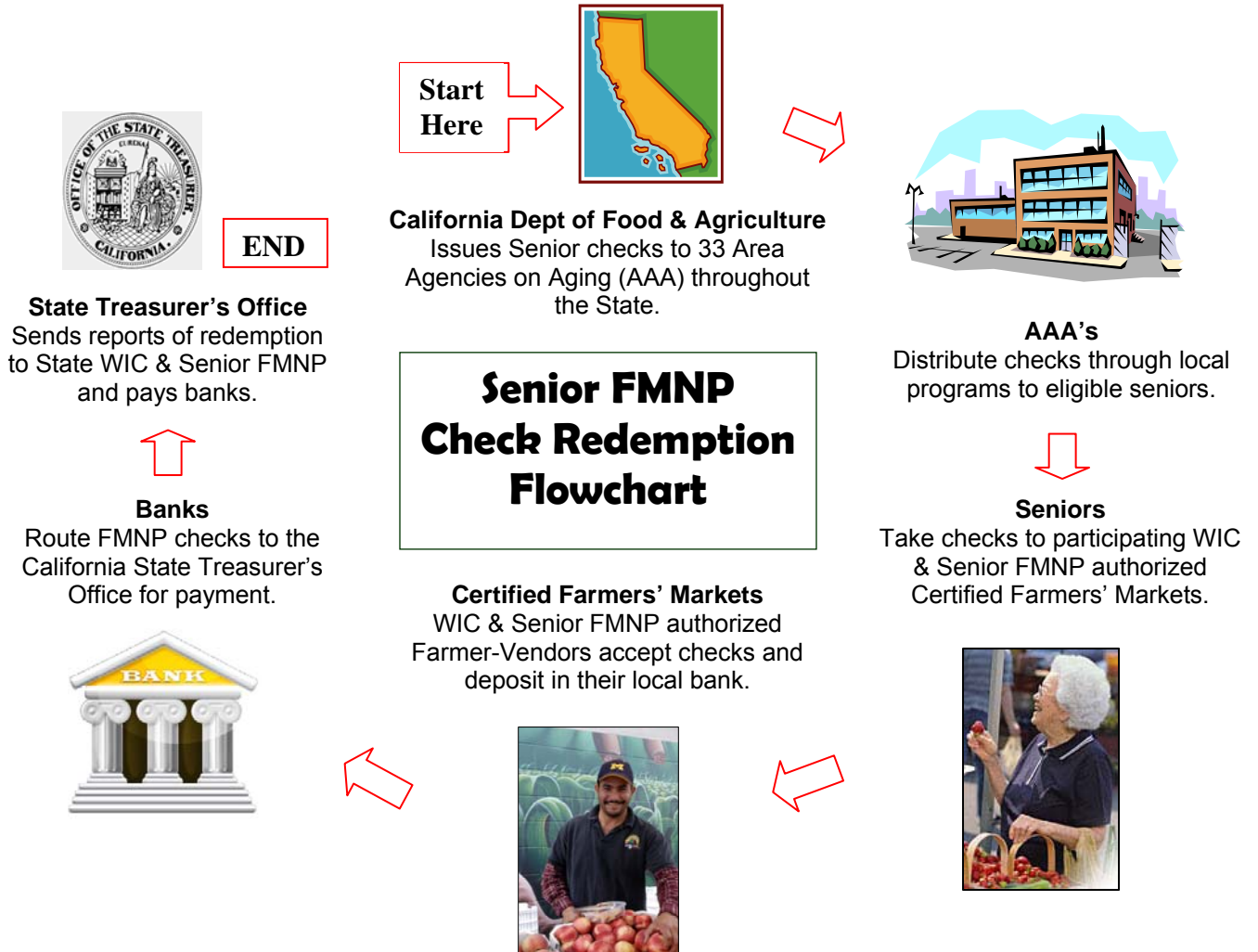
2. WIC Check Redemption Flowchart

All WIC FMNP checks are tracked and reconciled from the point of distribution to its final disposition, as shown in the flowchart below.



WIC FMNP/SFMNP checks are legitimate, legal instruments that are honored by most banks in California. Some banks may charge a transaction fee for every FMNP check cashed or deposited. Farmer-Vendors are encouraged to bank with farmer-friendly banks that do not levy a surcharge.

3. Senior Check Redemption Flowchart



Important Note: Checks without a stamped or handwritten WIC Farmer-Vendor identification number are not valid and may be rejected by banks

E. Program Monitoring

State and Local WIC agency staff conduct regular on-site visits and monitoring of farmer-vendors and markets - both overtly and covertly. The goals are to:

- monitor Farmer-Vendors and market activities to ensure compliance with the FMNP requirements.
- provide technical assistance and support to Farmer-Vendors and Market Managers.
- conduct investigations of complaints, alleged violations, frauds or illegal activity.

Farmer-Vendors who fail to comply with the FMNP requirements are subject to warning, disqualification and/or sanctions depending on the extent, severity and frequency of the violation.

F. Program Sanctions for Violations

A Farmer-Vendor or Market Manager who commits fraud or abuse is subject to program sanctions, which may include repayment, fine, suspension, or disqualification from the program.

Violations are classified into three levels of non-compliance: Class I, Class II and Class III. If a violation is found to be valid, sanctions will be imposed. See next page.

The length of suspension varies depending on the extent of the violations. Farmer-Vendors may be disqualified from the program, repay the FMNP for improperly redeemed checks, or both.

F. Program Sanctions for Violations (continued)

Violation Type	Description	Outcome
Class I	<ul style="list-style-type: none"> a. Accepting FMNP checks before authorization is complete. b. Accepting checks without a valid FMNP farmer identification number. c. Failure to display “WIC & Senior Farmers’ Market Checks Welcome” signs. 	Violation will result in a non-compliant letter from the State.
Class II	<ul style="list-style-type: none"> a. Accepting FMNP checks for non-eligible food or non-food items. b. Accepting FMNP checks at an unauthorized farmers’ market, grocery store or flea market. c. Depositing or cashing FMNP checks without a valid FMNP farmer identification number in the appropriate box on the check. d. Discriminating actions demonstrated against a FMNP participant. e. Two or more Class I violations. 	<p>Violation will result in a non-compliant letter from the State.</p> <p>And, the Farmer-Vendor may be required to attend a special training to resolve the violation.</p>
Class III	<ul style="list-style-type: none"> a. Charging FMNP customers more than the price charged to other customers. b. Attempting to collect or collecting sales tax on produce sold to WIC and Senior participants. c. Providing money back to customers for purchases where the amount of the purchase is less than the value of the checks. d. Committing fraud or abuse in connection with the FMNP. e. Providing drugs, alcohol or cash to a customer for FMNP checks. f. Two or more Class II violations. 	Class III violations result in disqualification or suspension from the FMNP.

G. Farmers' Market Authorization

A Certified Farmers' Market (CFM) shall obtain authorization from the State WIC office prior to allowing farmers to accept WIC and Senior FMNP Checks.

1. *Market Manager's Role and Responsibility:*

The Market Manager plays an integral role in the success of the program. With the many WIC authorized Farmer-Vendors and CFM's statewide, California has one of the largest numbers of farmers and markets in the nation. The Market Manager of a WIC-authorized CFM agrees to perform the duties as required by the State described in this section of the handbook.

2. *Market Authorization Process:*

- a. Complete a Market Manager Application & Agreement Form (see sample in Appendix B)

Note: Market Managers who are also Certified farmers or growers shall fill out **both** the Farmer-Vendor Application Form (Appendix A) and Market Manager Application Form (Appendix B).

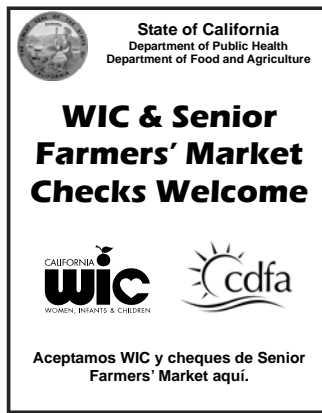
- b. Agree to the program requirements listed in this handbook and sign the completed Market Manager Form and Agreement.
- c. Submit your completed and signed application by mail to the following address:

CDPH-WIC
FMNP
3901 Lennane Drive
Sacramento, CA 95834



- d. Once the Market Manager Application and Agreement form is reviewed and approved, the Market Manager will receive a Notice of Authorization Packet containing the following materials:
 - i. A welcome letter and terms of the Market Manager's Agreement. Market Managers will not receive a WIC identification number.
 - ii. Authorized Farmers' Market signs (2 copies). You shall receive a **"WIC and Senior Farmers' Market Checks Welcome"** sign which must be displayed at the Market Manager Information booth.

Posting the sign complies with the FMNP program requirements and lets participants know that they can use their WIC and Senior FMNP checks at your market. The sign must be posted during market hours and during the program season, from May 1 to November 30.



As a WIC-authorized Market Manager, you are allowed to reproduce the WIC authorization signs and provide them to WIC-authorized farmers should there be a shortage of signs on market day(s). **Signs should not be given to unauthorized or non-eligible farmers.**

3. Market Manager Training

The training requirement for Market Managers differs in the first year of application and upon renewal.

- a. **First-time Market Manager Applicants** must attend and complete a 2-hour interactive training, which may be conducted via an in-person or face-to-face session, a webinar, or video conferencing. Trainings may be conducted either by a State staff or local WIC agency staff.

Please check www.wicworks.ca.gov for a list of Local WIC agency staff persons who may be able to conduct one-on-one training on FMNP procedures. Remember to ask for the trainer's signature on the Application Form at the end of training.

- b. **Returning Market Managers** who have previously been authorized to participate in the program may fulfill the annual training requirements by reviewing this handbook, newsletters and by keeping abreast with program updates and changes sent periodically by the State.

4. Market Manager Terms and Agreement

A WIC-authorized Market Manager will agree to abide by the following program requirements:

- a. **The authorized Market Manager shall:**

- i. provide each Farmer-Vendor a copy of the California Farmer-Vendor Application and Agreement form and the handbook.
- ii. accept training from the State or local WIC agency representative on the requirements governing the FMNP.
- iii. assist the State by providing FMNP training to new and existing Farmer-Vendors at the markets in which you operate, upon request.
- iv. ensure that all new Farmer-Vendors attend a mandatory in-person or interactive training prior to accepting FMNP checks.
- v. ensure that all FMNP-participating Farmer-Vendors at your market(s) have been trained, understand, and follow FMNP program requirements.
- vi. retain a copy of each farmer's Producer's Certificate issued by the County Agricultural Commissioner and sign participating Farmer-Vendor's FMNP Application & Agreement form upon request by farmer.
- vii. provide proof of each farmer's Producer's Certificate issued by the County Agricultural Commissioner upon request by the State WIC office.
- viii. ensure that the "***WIC and Senior Farmers' Market Checks are Welcome***" sign is prominently posted at all Market Manager Information booths and authorized Farmer-Vendor farm stalls.
- ix. cooperate fully with State and local representatives during on-site visits, inspections or audits.
- x. allow market to be monitored during market hours, overtly and covertly, to ensure compliance with FMNP requirements.
- xi. report to the State any alleged or suspected misuse, abuse, fraud or violation in connection with the FMNP policy and procedures to the State WIC office.
- xii. comply with all nondiscrimination provisions of USDA Regulations as provided in 7 CFR, Section 248.7 (for WIC) and Section 249.7 (for SFMNP). This information is available via the Internet by accessing www.gpoaccess.gov/cfr.
 - a. Federal law prohibits discrimination against customers based on race, color, national origin, sex, age, or disability
- xiii. notify the State agency if any farmer or farmers' market ceases operation prior to the end of the authorization period.

b. The Authorized Market Manager shall not:

- i. allow any Farmer-Vendors at markets under your management to accept WIC and Senior FMNP checks until they are authorized by the County Agricultural Commissioner's office and the State WIC office.

- ii. allow any Farmer-Vendors to accept FMNP checks when they have been disqualified or sanctioned by the State during the period of disqualification or sanction.
- iii. employ persons or WIC-authorized Farmer-Vendors with whom there is a potential conflict of interest with the FMNP.

5. Authorizing Single-Farmer Markets

Single-Farmer Markets are markets with only ONE Farmer-Vendor. Single-Farmer markets are usually discouraged due to possible conflicts of interest, whereby in most cases the Market Manager is typically the only Farmer-Vendor selling at the market. In order for the State to authorize a Single-Farmer market, the following steps shall be completed.

Market Manager of the Single-Farmer market shall:

1. Write to the State WIC office seeking authorization with the following information:
 - o Name, address and location of market.
 - o Proximity of market to the nearest WIC clinics and AAA (Area Agency on Aging) offices.
 - o Proximity to the nearest Certified Farmers' Market.
 - o Evidence of outreach and recruitment of other Certified Producers within the last 3 months.
 - o Demonstrate the support of local WIC agencies/clinics and AAA's for participating in FMNP.
2. Mail your written request to:

CDPH-WIC
FMNP
3901 Lennane Drive
Sacramento, CA 95834

H. California WIC Program Responsibilities

In consideration of the performance of the specified duties by the Farmer-Vendor, the WIC and Senior FMNP shall:

1. Reimburse the Farmer-Vendor for the face value of each WIC and Senior FMNP checks presented for payment through normal banking procedures.

2. Provide the Farmer-Vendor clarification of applicable program requirements, and provide training and technical assistance.
3. Monitor operations and provide written notification of any noncompliance observations of the Farmer-Vendor as outlined in this handbook.
4. The WIC and Senior FMNP or the Farmer-Vendor shall have the right to terminate this agreement, and the termination shall become effective **15** days after receipt of written notification.
5. The WIC and Senior FMNP may disqualify the Farmer-Vendor for program abuse for a period of up to 2 years based on the severity of the violation.
6. The WIC and Senior FMNP may allow special exceptions to WIC FMNP rules and procedures involving unique circumstances; however, such exceptions shall not be effective until the WIC Program provides written notification to the Farmer-Vendor from the WIC Program.
7. The Farmer-Vendor has the right of appeal to the WIC Program or CDFA within 30 days of receiving written notice regarding denial of application to participate, imposing of a sanction, or denied payment from the WIC or Senior FMNP. Expiration of a contract or agreement and claims action under 7 Code of Federal Regulations (CFR), Section 248.20 of the USDA Regulations is not subject to appeal.
8. The WIC and Senior FMNP shall have the right to request reimbursement from the Farmer-Vendor of an amount equal in value to WIC or Senior FMNP checks improperly deposited and redeemed, after the final notice of suspension or disqualification.
9. The WIC and Senior FMNP shall comply with all nondiscrimination provisions of USDA Regulations as provided in 7 CFR, Section 248.7 and 249.7. This information is available via the Internet by accessing www.gpoaccess.gov/cfr.

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APPENDICES



**FARMER-VENDOR
APPLICATION & AGREEMENT**
WIC & Senior Farmers' Market Nutrition
Program (FMNP)



Mail completed application forms to:

FMNP
California WIC Program/LASB
3901 Lennane Drive, MS 8600
Sacramento, CA 95834

The Farmer-Vendor Application is used by the California Women, Infants and Children (WIC) Program and the California Department of Food and Agriculture (CDFA) to authorize farmers to provide eligible foods to program participants under regulations published by the United States Department of Agriculture. Please review the application instructions that accompany this application. This agreement will be in effect for 3 years unless terminated by either the State or the Farmer-Vendor. Applications Accepted: March 1 – September 30

Section 1: Farmer Information		
<input type="checkbox"/> Currently enrolled in FMNP (Enter 6-digit WIC Farmer ID Number): 		
<input type="checkbox"/> New applicant, no previous WIC Identification Number		
Name of Farm		
Farmer's Name (First, Last)		
Mailing Address		
City	County	ZIP Code
Phone (Home)	Phone (Business)	Phone (Cell)
FAX Number	Email Address	
Section 2: Locations Where You Sell Produce		
List all Certified Farmers' Market locations where you sell produce and the days worked at that market. The first market you list must be where the manager works who signs Section 4 of this application. Circle all the days you sell at the market. See example below.		
Name of Farmers' Market	Location and Address	Days of Operation
<i>Example</i> Main Street Farmers' Market	Main and 2 nd Street, Home Town, CA	(Sun) M T W (Th) F Sat
		Sun M T W Th F Sat
		Sun M T W Th F Sat
		Sun M T W Th F Sat
		Sun M T W Th F Sat

Section 3: Documentation of Farmer's Certified Producer's Certificate

Certification by the County Agricultural Commissioner: You must obtain a valid Certified Producer's Certificate from the Agricultural Commissioner for the county in which your farm is located. Please complete the information below and obtain a signature from the Market Manager in Section 4 below.

Certified Producer's Certificate Number (issued by the county)

Issuing County

Certificate Expiration Date (mm/dd/yy)

Section 4: Market Manager Verification

By signing this, the market manager verifies that the information in Section 3 provided by the farmer is correct.

Printed Name of Market Manager

Market Name

Signature of Market Manager

Date

Section 5: First-time Farmer Training Requirement

A face-to-face or interactive training is required during the first year of application. Training must be completed prior to submitting your application to the State. The training may be provided by a State or Local WIC Agency staff, or by a WIC-authorized Market Manager. Please obtain the trainer's signature here when training is completed. Returning farmer applicants may disregard this section.

Signature of Trainer

Title

Date

Section 6: Farmer Agreement and Signature

All the information in this application is true and correct. I understand that providing any false information may result in the California WIC and Senior FMNP denying or terminating my authorization to participate. By signing this application, I agree to follow all the program requirements governing the Farmers' Market Nutrition Program as stated in the Farmer and Market Manager Handbook.

Farmer-Vendor Signature

Print Name

Date

FOR STATE USE ONLY

Status:

Approved Denied Incomplete

Notes

Signature of State WIC Program Representative

Title

Date

In accordance with Federal law, U.S. Department of Agriculture policy and state law this institution is prohibited from discriminating on the basis of race, color, national origin, religion, political belief, sex, age or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

2011 Farmer-Vendor Application Instructions for Farmers

Please review and understand the rules and requirements of the Farmers' Market Nutrition Program described in the Farmer and Market Manager Handbook before completing an application. Read the instructions carefully and fill out the application form completely before submitting your application.

Applications with incomplete information or missing signatures will not be processed.

1. **Section 1** Fill in your 6-digit WIC Farmers' Market Nutrition Program (FMNP) Identification Number. This is the number you stamp on the FMNP & Senior Farmers' Market Nutrition Program (SFMNP) checks. Or check the box that indicates you are a new applicant and do not have a number. Print your farm name, your name, mailing address, phone number, and an e-mail address if you have one.
2. **Section 2** List all of the Certified Farmers' Markets where you sell your produce (list the market first where you have the Market Manager sign Section 4), and circle the days you sell at that market. You may attach a separate sheet listing additional markets, if needed.
3. **Section 3** All applicants must have a current Certified Producer's Certificate from the Agricultural Commissioner's office in the county in which your farm is located. Complete the certificate information here – your Producer's Certificate number, the issuing county and the date the certificate expires.
4. **Section 4** You must get a verification signature from a Market Manager at one of the WIC authorized markets that you possess a valid and current Producer's Certificate from the County Agricultural Commissioner's office. The CFM must be a market that is authorized by WIC to accept FMNP checks where you sell produce.
5. **Section 5** A face-to-face or interactive training is mandatory for first time applicants. Training must be completed prior to submitting your application to the State. The training may be provided by a State or Local WIC Agency staff, or by a WIC-authorized Market Manager. Please obtain the trainer's signature here when training is completed. Returning farmer applicants may disregard this section.
6. **Section 6** Sign and date the application before mailing it to the address below. Please keep a copy of the application and proof of training for your records.

FMNP
California WIC Program/LASB
3901 Lennane Drive, MS 8600
Sacramento, CA 95834

You will be notified by mail after your application is reviewed and approved. Please allow 2-3 weeks for processing.

DO NOT ACCEPT ANY FMNP CHECKS (both WIC and Senior FMNP) prior to your approval by State WIC FMNP staff.

If you have questions, please call us at (916) 928-8513 or email wicfmnp@cdph.ca.gov.
More information on the FMNP is available at the California WIC website at www.wicworks.ca.gov.

2011 Instrucciones para la Aplicación del Programa FMNP de WIC Para los Granjeros-Vendedores (Español)

Por favor complete esta aplicación solamente si a leído y entendido las reglas de participación del programa del Farmers' Market Nutrition Program. Las reglas para participar están localizadas en el Farmer and Market Manager Handbook. Lea estas instrucciones y complete todas las partes necesarias de esta aplicación.

- Sección 1:** Favor de indicar su número de identificación de WIC o marque la caja si es un solicitante nuevo y todavía no tiene un numero. Incluya el nombre de su granja, su nombre, número de teléfono, correo electrónico (si tiene uno), y la dirección postal.
- Sección 2:** Liste todos los mercados certificados donde usted vende sus productos. Incluya los días de la semana cuando usted vende sus productos en ese mercado. Obtenga la firma del Director del Mercado en la sección 4 de la aplicación. Puede usar papel adicional si es necesario.
- Sección 3:** Para aplicar, el solicitante debe que tener un Certificado de Productor-Granjero extendido por su agencia local del Condado de Comisionados para la Agricultura. El certificado debe ser valido y tiene que corresponder al condado donde su granja esta localizada. Complete la información de este certificado en esta sección. También incluya su numero del Cerificado de Productor, el nombre del condado que lo autorizo, y la fecha que se vence el certificado.
- Sección 4:** Debe que obtener un firma de verificación del Director del Mercado donde usted vende sus productos. Esta firma verifica que la información que usted a puesto en la aplicación sobre su Certificado de Productor este correcta. Obtenga la firma del Director después de que el asegure que su información del Certificado de Productor esta correcta. El Director debe ser autorizado por el programa WIC.
- Sección 5:** Todos los solicitantes nuevos requieren entrenamiento en persona o interactivo. El entrenamiento tendrá que ser completado antes de someter su aplicación. El entrenamiento es ofrecido por: un empleado de FMNP, un empleado de su agencia de WIC local, o por el gerente de un mercado al aire libre autorizado por FMNP. Después del entrenamiento, tendrá que obtener la firma de su instructor. Ignore esta sección si ya ha aplicado para el programa en el pasado.
- Sección 6:** Firme y póngale la fecha a la aplicación. La aplicación no va hacer aceptada sin la fecha o la firma original. Quédese con copias de la aplicación y de la prueba de entrenamiento. Aplicaciones mandadas por fax no serán aceptadas.

POR FAVOR MANDE SU APLICACION COMPLETA A:

FMNP
California WIC Program/LASB
3901 Lennane Drive, MS 8600
Sacramento, CA 95834

Las aplicaciones se tardan 2-3 semanas para procesar. Nosotros lo notificaremos por correo cuando su aplicación sea procesada.

NO acepte cheques de FMNP (WIC o Senior) asta que sea aceptado al programa de FMNP.

Si tiene preguntas, por favor llame al numero de teléfono (916) 928-8513 para hablar con un representante del Programa FMNP. También puede comunicarse por correo electrónico: wicfmnp@cdph.ca.gov. Mas información se puede encontrar en la pagina de Internet de California WIC: www.wicworks.ca.gov.



**MARKET MANAGER
APPLICATION & AGREEMENT**
WIC & Senior Farmers' Market Nutrition
Program (FMNP)



Mail completed application forms to:
FMNP

California WIC Program/LASB
3901 Lennane Drive, MS 8600
Sacramento, CA 95834

The Market Manager Application is used by the California Women, Infants and Children (WIC) Program and California Department of Food and Agriculture (CDFA) to authorize market managers to oversee farmers who participate in the WIC and Senior Farmers' Market Nutrition Program. Please review the application instructions that accompany this application. Note: Complete either section 1A or 1B. Applications Accepted: March 1 – September 30

Section 1A: Market Manager Information (for market operations in one location only)

Name of Market Manager

Mailing Address

City

County

ZIP Code

Phone (Business)

Phone (Cell)

FAX Number

Email Address

Section 1B: Organization or Association Information (for multiple market operations)

Name of Association

Name of Market Administrator or General Manager

Mailing Address (if different from above)

City

County

ZIP Code

Phone (Business)

FAX Number

Email Address

Section 2: Provide information for all markets under your management.

*Attach additional sheets if needed.

Market Information		Market Certificate Information:
Market Name	Day of Week/ Hours of Operation	Issuing County
On-site Market Manager	Months of Operation	Certificate Number
Market Location	County	Expiration Date
Market Name	Day of Week/ Hours of Operation	Issuing County
On-site Market Manager	Months of Operation	Certificate Number
Market Location	County	Expiration Date
Market Name	Day of Week/ Hours of Operation	Issuing County
On-site Market Manager	Months of Operation	Certificate Number
Market Location	County	Expiration Date

Section 3: First-time Market Manager Training Requirement

A face-to-face or interactive training is required during the first year of application. Training must be completed prior to submitting your application to the State. The training may be provided by a State or Local WIC Agency staff. Please obtain the trainer's signature here when training is completed. Returning Market Managers may disregard this section.

Signature of Trainer	Title	Date
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Section 4: Market Manager Agreement and Signature

All the information in this application is true and correct. I understand that providing any false information may result in the California WIC and Senior FMNP denying or terminating my authorization to participate.

By signing this application, I agree to follow all the program requirements governing the Farmers' Market Nutrition Program as stated in the Farmer and Market Manager Handbook.

_____	_____	_____
Market Manager Signature	Print Name	Date

FOR STATE USE ONLY

Status	Approved Denied Incomplete	Notes
Signature of State Representative	Title	Date

2011 FMNP Application Instructions for Market Manager

Please review and understand the rules and requirements of the Farmers' Market Nutrition Program described in the Farmer and Market Manager Handbook before completing an application. Read the instructions carefully and fill out the application form completely before submitting your application.

Applications with incomplete information or missing signatures will not be processed. You will receive a welcome letter by mail after your application is reviewed and approved. Please allow 2-3 weeks for processing.

Section 1A: If you have a single market, please fill out this Section completely with your contact information: name, telephone number, fax number, e-mail address, and mailing address.

Section 1B: If you are applying for multiple market operations (two and above), please complete both Section 1A and 1B. Fill out the name of Market Association, name of General Manager or Market Administrator, telephone number, fax number, e-mail address, and mailing address.

Section 2: List all of the Certified Farmers' Markets under your management. Include market name, on-site Market Manager's name, location of market, day of week, hours, and months of operation and information from the County certificate, such as the issuing County, County's certificate number, and expiration date for each of the markets. Use additional sheets if more space is needed.

Section 3: A face-to-face or interactive training is required during the first year of application. Training must be completed prior to submitting your application to the State. The training may be provided by a State or Local WIC Agency staff. Please obtain the trainer's signature here when training is completed. Returning Market Managers may disregard this section.

Section 4: Sign and date the application. The application will not be accepted without an original signature and date.

Section 5: List all new and existing farmers who participate or will participate in farmers' market(s) under your management. Please include the farm name, farmer's name, the farmer's Producer Certificate number, Certificate expiration date, and the WIC farmer ID number (optional). Use a separate sheet for each market.

Please mail your application with your original signature to the address below.

FMNP
California WIC Program/LASB
3901 Lennane Drive, MS 8600
Sacramento, CA 95834

If you have questions, please call (916) 928-8513 or email wicfmp@cdph.ca.gov

More information on the FMNP is available at the California WIC website at www.wicworks.ca.gov

Instrucciones para la Aplicación como Director del Mercado del Programa FMNP

Por favor complete esta aplicación solamente si a leído y entendido las reglas de participación del programa del Farmers' Market Nutrition Program. Las reglas para participar están localizadas en el Farmer and Market Manager Handbook. Lea estas instrucciones y complete las 5 secciones de la aplicación.

La aplicación no va hacer aceptada sin la fecha o la firma original. Nosotros lo notificaremos por correo cuando su aplicación sea procesada. Las aplicaciones se tardan 2-3 semanas para procesar.

- Sección 1A:** Si usted tiene solamente un mercado, por favor complete esta sección. Incluya esta información: su nombre, número de teléfono, número de fax, correo electrónico, y su dirección postal (complete la sección 1A o 1B).
- Sección 1B:** Si usted esta aplicando para múltiples mercados, por favor complete la Sección 1A y 1B. Incluya el nombre de la Asociación del Mercado, el nombre del gerente o administrador del mercado, número telefónico, número de fax, correo electrónico, y su dirección postal.
- Sección 2:** Liste todos los mercados de los granjeros certificados bajo su gerencia. Incluya el nombre del mercado, el nombre del administrador del mercado, la localización, días de la semana, horas de atención y meses de operación para cada mercado. Aporte la información del certificado extendido por su agencia local del Condado de Comisionados para la Agricultura, que incluye el condado que la expide, el número de certificado del condado y la fecha de expiración. Usted puede usar papel adicional si necesita.
- Sección 3:** Todos los solicitantes nuevos requieren entrenamiento en persona o interactivo. El entrenamiento tendrá que ser completado antes de someter su aplicación. El entrenamiento es ofrecido por empleados del programa FMNP o por empleados de su agencia de WIC local. Después del entrenamiento, tendrá que obtener la firma de su instructor en la aplicación. Ignore esta sección si ya ha aplicado para el programa en el pasado.
- Sección 4:** Firme y póngale la fecha a la aplicación. La aplicación no va hacer aceptada sin su firma original y la fecha.
- Sección 5:** Por favor incluya los nombres de todos los agricultores que WIC ha autorizado para participan en el/los mercado(s) bajo su control. Incluya el nombre de la granja, el nombre del granjero, el número del Certificado de Granjero Productor (Farmer Producer's Certificate), y la fecha de vencimiento del certificado. Puede incluir el número de identificación de WIC para el granjero vendedor (opcional). Use una hoja diferente para cada mercado.

Por favor firme la aplicación y mándela por correo a la dirección mostrada abajo.

FMNP
California WIC Program/LASB
3901 Lennane Drive, MS 8600
Sacramento, CA 95834

Si tiene preguntas, por favor llame al numero de teléfono (916) 928-8513 o escriba al correo electrónico wicfmnp@cdph.ca.gov.

Más información sobre el programa de FMNP se puede obtener en www.wicworks.ca.gov



FMNP Approved Produce List

Fruits

Apples	Crenshaw melons	Lemons	Oranges	Pummelo
Apricots	Currants	Limes	Passion fruit	Quince
Blackberries	Dates	Loganberries	Peaches	Raspberries
Blueberries	Grapefruit	Loquats	Pears	Rhubarb
Boysenberries	Grapes	Mangos	Persimmons	Sapote
Cantaloupe	Guavas	Melons (all types)	Strawberries	Tamarinds
Cherries	Honeydew melon	Nectarines	Plums	Tangelos
Crab apples	Kumquats	Pluots	Pomegranates	Tangerines
	Kiwi	Ollalieberries	Prickly pears	Watermelons

Vegetables

Alfalfa Sprouts	Brussels Sprouts	Eggplant	Okra	Squash
Artichokes	Cabbage	Garlic	Onions	Sweet Potatoes
Asparagus	Cactus Leaves/ Nopales	Gourds	Parsnips	Swiss Chard
Avocados	Carrots	Green Beans	Peas	Tomatoes
Bamboo shoots	Cauliflower	Green Onions	Peppers	Turnips
Beans	Celery	Jicama	Potatoes	Turnip Greens
Beets	Chicory	Kale	Pumpkins	Water Chestnuts
Bell Peppers	Chili Peppers	Kohlrabi	Radish	Yams
Blackeye Peas	Collard Greens	Leeks	Rutabagas	
Bok Choy	Corn	Lettuce	Shallots	
Broccoli	Cucumber	Mushrooms	Spinach	

Fresh Cut Herbs

Arugula	Fennel	Lemon Grass	Rosemary	Thyme
Bay Leaf	Garlic	Marjoram	Sage	Watercress
Chives	Ginger Root	Mint	Sorrel	
Cilantro	Greek Oregano	Parsley	Sweet Basil	
Dill Weed	Italian Parsley	Rhubarb	Tarragon	

FMNP Checks may NOT be used to purchase:

Eggs, nuts, flowers, baked goods, processed foods, dried fruit (including raisins), plants, and non-food items.

***Except honey may be purchased using Senior FMNP Checks.**

The WIC Farmers' Market Nutrition Program is an equal opportunity provider.



Lista de Productos Aprobados del Programa de Nutrición de los Mercados al Aire Libre

FRUTAS

Albaricoques	Granada	Manzanas	Mora de Ollali	Tamarindos
Arandanos	Guayabas	Manzano Silvestres	Naranja China	Tangelos
Cerezas	Kiwi	Melónes(cantalupo)	Nectarin	Toronja
Chile de Datil	Kumquats	Melón de Ligamaza	Peras	Uvas
Ciruelo	Limas	Melón del Crenshaw	Persimo	Zarzamoras
Durazno	Limonos	Membrillo	Pummelo	
Frambuesas	Loquats	Mispero	Ruibardo	
Fresas	Mandarinas	Moras	Sandía	
Fruta de Pasión	Mangos		Sapote	

VEGETALES

Acelga Suiza	Brotos de Brusela	Coliflor	Lechuga	Puerros
Aguacates	Calabazita	Colinabo	Maíz	Quelites
Ajo	Calabazas	Col Rizada	Nabos	Rabano
Alcachofas	Camote	Esparagos	Navos Verdes	Repollo Chino
Apio	Castana de Agua	Espinaca	Nopales	Tomates
Barenjena	Cebollas	Frijoles	Okra	Zanahorias
Betabel	Cebollas verdes	Guisantes	Papas	
Brocoli	Challotes	Habas Verdes	Pastinacas	
Brotos De Alfalfa	Chicharos	Hongos/Champiñon	Pepino	
Brotos De Bambo	Chile de campana	Jicama	Pimiento De Chiles	

HIERBAS FRESCAS

Ajo	Cebollino	Hinojo	Perejil Italiano	Tomillo
Alazan	Cilantro	Hoja de Laurel	Raíz de Jengibre	
Albahaca	Eneldo	Mejorana	Romero	
Arugula	Estragón	Menta	Ruibarbo	
Berro	Hierba De Limón	Oregano Griego	Salvia	

LOS CHEQUES NO PUEDEN SER USADOS PARA COMPAR:

Miel, Huevos, Nueces, Flores, Productos Horneados, Comida Procesada, Fruta Seca,
(Incluyendo Pasas), Plantas, Y Productos Que No Sean Comida.

***La miel solamente puede ser comprada con los cheques de Ancianos de FMNP.**

Contact Information

1. WIC Farmers' Market Nutrition Program

California Department of Public Health
3901 Lennane Drive
Sacramento, CA 95834
www.wicworks.ca.gov

Andy Barbusca, Chief
Telephone: (916) 928-8732
Fax: (916) 928-0709
Email: andy.barbusca@cdph.ca.gov

Irene Ng, FMNP Coordinator
Telephone: (916) 928-8513
Fax: (916) 263-3318
Email: irene.ng@cdph.ca.gov

2. Senior Farmers' Market Nutrition Program

California Department of Food and Agriculture
Federal Funds Management Office
1220 N Street,
Sacramento, CA 95814
<http://www.cdfa.ca.gov/SeniorFarmersMrktNutritionPrgm/>

Kathy Alameda, Manager
Telephone: (916) 657-3231
Fax: (916) 653-0206
Email: kalameda@cdfa.ca.gov

Monica Pedigo, SFMNP Coordinator
Telephone: (916) 651-7898
Fax: (916) 653-0206
Email: mpedigo@cdfa.ca.gov

3. United States Department of Agriculture Food (USDA)

Food and Nutrition Services - Western Region
Supplemental Food Programs
90 Seventh Street, Suite #10-100
San Francisco, CA 94103
Telephone: (415) 705-1313
Fax: (415) 705-1364
<http://www.fns.usda.gov/wic/FMNP/FMNPfaqs.htm>

WIC at FNS Headquarters:

Supplemental Food Programs Division
Food and Nutrition Service - USDA
3101 Park Center Drive, Room 520
Alexandria, VA 22302
Telephone: (703) 305-2746
Fax: (703) 305-2196
wichq-web@fns.usda.gov